

Download Competent Communication Manual Projects

The heart of the Toastmasters curriculum is the communication track, defined by the Competent Communication manual. The Competent Communication manual consists of ten speech projects, each building upon the other in skills and difficulty. For each project, the member prepares and delivers a speech in front of the club. Body language is an important part of speaking because it enhances your message and gives you more credibility. It also helps release any nervousness you may feel.

6 COMPETENT LEADERSHIP EXECUTIVE SUMMARY

Listening is an important leadership skill that enables you to acquire information, identify and clarify issues, make decisions, and resolve conflict. Projects cover selling a product, making “cold calls,” preparing a winning proposal, convincing an audience to at least consider your side of a controversial issue or subject and persuading listeners to help bring a vision and mission to reality.